



Quinte West Minor Hockey Photo Tender

Quinte West Minor Hockey is seeking tenders for our 2019-2020 season. All tenders must be received by noon on Wednesday, August 26, 2019 in a sealed envelope or submitted by email.

Please note the tender this year will be broken into two parts. Representative teams will have varied photo dates and House League hockey will be early in November.

The following must be submitted as part of your tender application.

- 1) A sample of your proposed photo template for consideration.
- 2) Photo dates will be as follows:

Saturday November 2 – IP-Bantam
Saturday November 9 – Jr. Mac
Sunday November 10 – Midget/Juvenile
- 3) Quinte West Minor Hockey will pay for one 5X7 team photo and one 4X6 individual photo. We will only pay for photos that are taken.
- 4) Photos must be delivered sorted by team in a clear plastic bag by December 9, 2019
- 5) Quinte West Minor Hockey requires two team photos at no charge, one for the team sponsor and one for the team coach.
- 6) Quinte West Minor Hockey requests the digital file of all teams, representative and house league for the purpose of marketing and appreciation gifts. These files can be distributed at the conclusion of our contract.
- 7) Any additional photo orders are strictly the responsibility of the photographer.
- 8) Quinte West Minor Hockey will pay the contract in the following instalments,
 - a) 25% paid at time of contract
 - b) 25% paid on your last scheduled photo date
 - c) 50% paid when photos are delivered and your numbers are verified.

To help you design your quote, the following may be of some assistance.

- 1) We have approximately 32 house league teams and 12 representative teams.
- 2) Our house league program consists of approximately 500 players and our representative program has around 200 players.

If you have any questions regarding this tender please call the office at 613-965-0496 or email at admin@quintewestminorhockey.com